

**Minutes of the
Policy and Board Development Committee Meeting
Wednesday November 1st , 2023
11:30 am**

Attended by: Ramona Robins(Chair)(ZOOM),Michelle McKenzie, Chris Czember, Sourav Saha (CAO), Chelsy McArady (HR & Workflow Manager)

Regrets:

1. Call to Order

The meeting was called to order at 11:49 am.

2. Approval of the Agenda

MOTION: Moved by Chris Czember to approve the agenda as presented. CARRIED

3. Approval of the Minutes

MOTION: Moved by Michelle McKenzie to approve the minutes of the Policy and Board Development Committee Meeting on October 5th ,2023 as presented.
CARRIED

4. Amendments to Policies:

a. Policy P-10 Resident Abuse and Neglect

MOTION: Moved by Chris Czember to recommend the revised P-10 Resident Abuse and Neglect as amended to the Board for approval.
CARRIED

b. Policy R-62 Use of Small Microwaves/Waiver

MOTION: Moved by Michelle McKenzie Chris Czember to recommend the revised R-62 Use of Small Microwaves/Waiver as amended to the Board for approval . CARRIED

c. Policy H-15 Transportation of Residents

MOTION: Moved by Chris Czember to recommend the revised Transportation of Residents as amended to the Board for approval .
CARRIED

5. New Policies:

- a. Policy A-16 Performing MAP Restricted Activities
MOTION: Moved by Michelle McKenzie recommend the new A-16 Performing MAP Restricted Activities as amended to the Board for approval. CARRIED

- b. Policy P-4 Oxygen Therapy/Procedure
MOTION: Moved by Chris Czember recommend the new P-4 Oxygen Therapy/Procedure as amended to the Board for approval. CARRIED

- c. Policy R-22 Skin and Wound Care
MOTION: Moved by Michelle McKenzie to recommend the new R-22 Skin and Wound Care as amended to the Board for approval. CARRIED

- d. Policy R-24 Advanced Care Planning
MOTION: Moved by Chris Czember recommend the Advanced Care Planning as amended to the Board for approval. CARRIED

6. Procedures

MOTION: Moved by Chris Czember to receive the new procedures for information. CARRIED

7. Date for the next meeting

The date for the next meeting will be December 4th ,2023 @ 11:30 am.

8. Adjournment

The meeting was adjourned @ 12:41 pm.

Minutes by Chelsy McArady, November 1st , 2023