

## CYPRESS VIEW FOUNDATION

Minutes of the meeting of the Board of Directors held on Wednesday August 24<sup>th</sup>, 2023

Present: Chris Czember (Chair), Dwight Kilpatrick, Dan Hamilton, Michelle McKenzie, Sourav Saha (CAO)

Regrets: Darren Hisch, Ramona Robins, Chelsy McArady,

### **Call to Order**

The meeting was called to order by Chris Czember @ 9:25 am.

### **1. Approval of the Agenda**

MOTION: Moved by Michelle McKenzie to approve the agenda as presented. CARRIED

### **2. Approval of the Minutes**

MOTION: Moved by Dan Hamilton to approve the minutes of the meeting of the Board of Directors held on July 26<sup>th</sup>, 2023 as amended. CARRIED

### **3. Business Arising from the Minutes**

### **4. New Business**

#### **a) Annual Report**

MOTION: Moved by Dan Hamilton to receive the 2022 Annual Report for information. CARRIED

#### **b) Nominations for Board representatives for CUPE negotiations**

MOTION: Moved by Dan Hamilton to open elections for appointed Board members for CUPE negotiations. CARRIED

Dan Hamilton was nominated for appointment of Board representative for CUPE negotiations. No further nominations were received, and nominations were declared closed. Dan Hamilton was declared elected by acclamation as Board appointed representative.

Darren Hisch was nominated for appointment of Board representative for CUPE negotiations. No further nominations were received, and nominations were declared closed. Darren Hisch was declared elected by acclamation as Board appointed representative.

Ramona Robins was nominated as back up Board representative for CUPE negotiations.

- c) Bistro Menu  
MOTION: Moved by Michelle McKenzie to receive Bistro menu for information.  
CARRIED
- d) Sewage Pump  
MOTION: Moved by Dwight Kilpatrick approve the use of funds in the amounts of \$ 2564.73 out of the restricted equipment reserve. CARRIED
- e) Coronet Equipment Quote  
MOTION: Moved by Dan Hamilton to approve payment to Coronet Equipment LTD in the amount of \$ 22,410.15 from the Capital Budget 2023. CARRIED
- f) Mission Statement and Goals  
MOTION: Moved by Michelle McKenzie to receive Cypress View Foundations' mission statement for information as. CARRIED

## 5. Operational Reports

### a) CAO Report

MOTION: Moved by Dwight Kilpatrick to approve the CAO Report as presented.  
CARRIED

### b) June Occupancy Report

MOTION: Moved by Dwight Kilpatrick to approve the July Occupancy Report as presented. CARRIED

## 6. Next Meeting Date

The next Board meeting will be September 21, 2023 @ 8:00 am @ the Medicine Hat Lodge.

## Adjournment

The meeting was adjourned by Chris Czember at 9:56 am.

Minutes by Sourav Saha on August 24<sup>th</sup>, 2023

Signed: \_\_\_\_\_ Date: \_\_\_\_\_