

CYPRESS VIEW FOUNDATION

Minutes of the meeting of the Board of Directors held on Wednesday July 26, 2023

Present: Chris Czember (Chair), Ramona Robins (Vice-Chair) (ZOOM), Dwight Kilpatrick, Dan Hamilton, Michelle McKenzie, Sourav Saha (CAO), Chelsy McArady (HR & Workflow Manager)

Regrets: Darren Hirsch

Call to Order

The meeting was called to order by Chris Czember @ 9:00 am.

1. Approval of the Agenda

MOTION: Moved by Dan Hamilton to approve the agenda as amended. CARRIED

2. Approval of the Minutes

MOTION: Moved by Michelle McKenzie to approve the minutes of the meeting of the Board of Directors held on June 23, 2023 as presented. CARRIED

3. Business Arising from the Minutes

4. New Business

a) Capital Budget

MOTION: Moved by Dwight Kilpatrick to receive the Capital Budget for information.
CARRIED

b) Nominations

MOTION: Moved by Dan Hamilton to table election of Board members for CUPE negotiation to the August 24, 2023 Board meeting. CARRIED

c) Viability Assessment

MOTION: Moved by Dwight Kilpatrick to receive Viability Assessment for information.
CARRIED

d) Building Controls

MOTION: Moved by Michelle McKenzie to receive Building Controls for information.
CARRIED

e) Capital Reserve Fund

MOTION: Moved by Dan Hamilton to approve payment to Baumann's Ventilation & Plumbing Ltd. in the amount of \$ 8,472.27 from the restricted equipment reserve.
CARRIED

f) Letter of Understanding
MOTION: Moved by Dan Hamilton to ratify the CUPE union Letter of Understanding as presented. CARRIED

g) Resident Letter
MOTION: Moved by Dwight Kilpatrick to receive resident letter for information. CARRIED

5. Operational Reports

a) CAO Report

MOTION: Moved by Ramona Robins to approve the CAO Report as presented. CARRIED

b) June Occupancy Report

MOTION: Moved by Dan Hamilton to approve the June Occupancy Report as presented. CARRIED

6. Next Meeting Date

The next Board meeting will be August 24th, 2023 @ 9:00 am.

Adjournment

The meeting was adjourned by Chris Czember at 9:58 am.

Minutes by Chelsy McArady, July 26th, 2023

Signed: _____ Date: _____