

CYPRESS VIEW FOUNDATION

Minutes of the meeting of the Board of Directors held on Friday June 23, 2023

Present: Chris Czember (Chair), Ramona Robins (Vice-chair), Dwight Kilpatrick, Dan Hamilton, Michelle McKenzie, Sourav Saha (CAO), Chelsy McArady (HR &Workflow Manager)

Regrets: Darren Hirsch,

Call to Order

The meeting was called to order by Chris Czember @ 9:02 am.

1. Approval of the Agenda

MOTION: Moved by Chris Czember to approve the agenda as amended. CARRIED

2. Approval of the Minutes

MOTION: Moved by Michelle McKenzie to approve the minutes of the meeting of the Board of Directors held on May 18th, 2023 as presented. CARRIED

3. Business Arising from the Minutes

4. New Business

a) Continuing Care Family Experience Survey

MOTION: Moved by Dwight Kilpatrick to receive the Continuing Care Family Experience Survey for information. CARRIED

b) Negotiations – discussion moved to in-camera

c) Eviction Appeal

MOTION: Moved by Dwight Kilpatrick to offer resident level 2 Lodge accommodation with 3 months observation. CARRIED

d) Resident Survey

MOTION: Moved by Ramona Robins to receive the 2023 Resident Survey for information. CARRIED

5. Committee Reports

a) Finance Committee

MOTION: Moved by Dwight Kilpatrick to approve the minutes of the Finance Committee held on June 9th, 2023. CARRIED

MOTION: Moved by Dwight Kilpatrick to approve the April 2023 Financials and Bank Reconciliation. CARRIED

b) Policy and Board Development Committee

MOTION: Moved by Ramona Robins to approve the minutes of the Policy and Board Development Committee held on June 5th, 2023. CARRIED

Amendments to Policies:

a) P-5 Benefits

MOTION: Moved by Michelle McKenzie to approve the revised P-5 Benefits. CARRIED

b) P-35 Time in Lieu

MOTION: Moved by Ramona Robins to approve the revised P- 35 Time in Lieu. CARRIED

c) R-54 Continued Eligibility

MOTION: Moved by Dwight Kilpatrick to approve the revised R-54 Continued Eligibility. CARRIED

New Policies

a) P-43 Sick Pay

MOTION: Moved by Ramona Robins to approve the new P-43 Sick Pay. CARRIED

b) P-44 WCB

MOTION: Moved by Michelle McKenzie to approve the new P-44 WCB. CARRIED

6. Operational Reports

a) CAO Report

MOTION: Moved by Ramona Robins to approve the CAO Report as presented. CARRIED

b) March Occupancy Report

MOTION: Moved by Dan Hamilton to approve the May Occupancy Report as presented. CARRIED

7. Next Meeting Date

The next Board meeting will be July 26th, 2023 @ 9:00 am.

8. In-Camera Session

MOTION: Moved by Chris Czember to go in-camera at 10:05 am. CARRIED

MOTION: Moved by Chris Czember to return to regular session at 10:35 am.
CARRIED

Adjournment

The meeting was adjourned by Chris Czember at 10:36 am.

Minutes by Chelsy McArady, June 23, 2023

Signed: _____ Date: _____