

CYPRESS VIEW FOUNDATION

Minutes of the meeting of the Board of Directors held on Thursday April 20th, 2023

Present: Chris Czember (Chair), Ramona Robins (Vice-chair) Dan Hamilton, Michelle McKenzie, Darren Hirsch, Sourav Saha (CAO), Chelsy McArady (HR &Workflow Manager)

Regrets: Dwight Kilpatrick

Call to Order

The meeting was called to order by Chris Czember @ 9:08 am.

1. Approval of the Agenda

MOTION: Moved by Michelle Mckenzie to approve the agenda as presented. CARRIED

2. Approval of the Minutes

MOTION: Moved by Michelle McKenzie to approve the minutes of the meeting of the Board of Directors held on March 15th, 2023 as presented. CARRIED

3. Business Arising from the Minutes

a) Fee Services

MOTION: Moved by Dan Hamilton to receive fee services for information. CARRIED

4. New Business

5. Committee Reports

a) Policy and Board Development Committee

MOTION: Moved by Ramona Robins to approve the minutes of the Policy and Board Development Committee held on April 17th, 2023. CARRIED

Amendments to Policies:

a) R-1 Resident Applications

MOTION: Moved by Dan Hamilton to approve the revised R-1 Resident Applications. CARRIED

b) R-27 Medication Assistance Program

MOTION: Moved by Michelle McKenzie to approve the revised R-27 Medication Assistance Program. CARRIED

- c) R-38 Personal Care
MOTION: Moved by Dan Hamilton to approve the revised R-38 Personal Care. CARRIED

- d) R-56 Secured Spaces
MOTION: Moved by Darren Hirsch to approve the revised R-56 Secure Spaces. CARRIED

- e) R-57 Safe Bathing
MOTION: Moved by Dan Hamilton to approve the revised R-57 Safe Bathing. CARRIED

- f) R-58 Resident and Family Concern Process
MOTION: Moved by Dan Hamilton to approve the revised R-58 Resident and Family Concern Process. CARRIED

6. Operational Reports

a) CAO Report

MOTION: Moved by Darren Hirsch to approve the CAO Report as presented. CARRIED

b) March Occupancy Report

MOTION: Moved by Ramona Robins to approve the March Occupancy Report as presented. CARRIED

7. Next Meeting Date

The next Board meeting will be May 18th, 2023 @ 9:00 am.

8. In-Camera Session

MOTION: Moved by Michelle McKenzie to go in-camera at 9:51 am. CARRIED

MOTION: Moved by Darren Hirsch to return to regular session at 10:12 am. CARRIED

MOTION: Moved by Dan Hamilton to ratify Sourav Saha's contract. Carried

9. Adjournment

The meeting was adjourned by Chris Czember at 10:14 am.

Minutes by Chelsy McArady, April 20th , 2023

Signed: _____ Date: _____