

CYPRESS VIEW FOUNDATION

Minutes of the meeting of the Board of Directors held on Thursday May 18th, 2023

Present: Ramona Robins (Vice-chair), Dan Hamilton, Michelle McKenzie, Darren Hirsch, Sourav Saha (CAO), Chelsy McArady (HR &Workflow Manager)

Regrets: Dwight Kilpatrick, Chris Czember

Call to Order

The meeting was called to order by Ramona Robins @ 9:10 am.

1. Approval of the Agenda

MOTION: Moved by Michelle McKenzie to approve the agenda as presented. CARRIED

2. Approval of the Minutes

MOTION: Moved by Michelle McKenzie to approve the minutes of the meeting of the Board of Directors held on April 20th, 2023 as amended. CARRIED

3. Business Arising from the Minutes

4. New Business

a) Cypress View Foundation Camera System Proposal

MOTION: Moved by Dan Hamilton to receive Camera System Proposal for information. CARRIED

b) Wildrose Facility Assessment

MOTION: Moved by Michelle McKenzie to include Wild Rose Facility Assessment to next years budget. CARRIED

c) Wi-Fi Update

MOTION: Moved by Dan Hamilton to receive Wi-Fi Update for information. CARRIED

d) 2024-2025 Business Plan

MOTION: Moved by Michelle McKenzie receive the incomplete 2024-2025 Business Plan for information. CARRIED

e) Staff Survey

MOTION: Moved by Darren Hirsch to receive Staff Survey results for information. CARRIED

f) Costek

MOTION: Moved by Dan Hamilton to receive Costek for information. CARRIED

5. Committee Reports

a) Finance Committee

MOTION: Moved by Darren Hirsch to approve the minutes of the Finance Committee held on May 12th, 2023. CARRIED

6. Operational Reports

a) CAO Report

MOTION: Moved by Michelle McKenzie to approve the CAO Report as presented. CARRIED

b) March Occupancy Report

MOTION: Moved by Dan Hamilton to approve the April Occupancy Report as presented. CARRIED

7. Next Meeting Date

The next Board meeting will be June 19th, 2023 @ 10:00 am.

8. In-Camera Session

MOTION: Moved by Ramona Robins to go in-camera at 10:03 am. CARRIED

MOTION: Moved by Michelle McKenzie to return to regular session at 10:24 am. CARRIED

9. Adjournment

The meeting was adjourned by Ramona Robins at 10:25 am.

Minutes by Chelsy McArady, May 18th, 2023

Signed: _____ Date: _____