

**Minutes of the
Policy and Board Development Committee Meeting
Wednesday December 5, 2022
11:30 am**

Attended by: Michelle McKenzie, Ramona Robins, Chris Czember, Sourav Saha (CAO)

Regrets: Chelsy McArady (HR & Workflow Manager)

1. Call to Order

The meeting was called to order at 11:36 am by Ramona Robins.

2. Approval of the Agenda

MOTION: Moved by Michelle Mckenzie to approve the agenda as amended.
CARRIED

3. Approval of the Minutes

MOTION: Moved by Chris Czember to approve the minutes of the Policy and Board Development Committee Meeting on November 2, 2022, as amended. CARRIED

4. Amendments to Policies:

a. A-14 Complaint Process for Out-of-Scope Employees

MOTION: Moved by Michelle McKenzie to recommend the revised A-14 Complaint Process for Out-of-Scope Employees as amended to the Board for approval. CARRIED

b. Policy H-3 Infection Control

MOTION: Moved by Chris Czember to recommend the revised H-3 Infection Control as amended to the Board for approval. CARRIED

c. Policy P-1 Attendance Awareness

MOTION: Moved by Michelle Mckenzie to recommend the revised P-1 Attendance Awareness as amended to the Board for approval. CARRIED

d. Policy P-3 Criminal Record Check

MOTION: Moved by Chris Czember to table the revised Policy P-3 Criminal Record Check to the next Policy and Board Development Committee meeting . CARRIED

e. Policy P-32 Dress Code

MOTION: Moved by Michelle McKenzie to recommend the revised P-32 Dress Code as amended to the Board for approval. CARRIED

- f. Policy R-5 Tenancy
MOTION: Moved by Chris Czember to recommend the Revised R-5 Tenancy as amended to the Board for approval
CARRIED
- g. Tenant/Resident Handbook – Moved by Ramona Robins to bring the Tenant/Resident Handbook to the board meeting. Carried

5. New Policies

- a. Policy H-99 Anti-Bullying
MOTION: Moved by Michelle McKenzie to recommend the new H-99 Anti-Bullying as amended to the Board for approval. CARRIED
- b. Policy H-100 Diversity, Inclusion and Belonging in the workplace
MOTION: Moved by Chris Czember to table the revised H-100 Diversity, Inclusion and Belonging in the workplace as amended to the Policy and Board Development Committee meeting. CARRIED
- c. Policy T-1 Apartment Tenancy
MOTION: Moved by Michelle McKenzie to recommend the new T-1 Apartment Tenancy as amended to the Board for approval. CARRIED
- d. Policy T-2 Tenancy, Resident Discharge- Apartment
MOTION: Moved by Chris Czember to recommend the new T-2 Tenancy, Resident Discharge- Apartment to the Board for approval.
CARRIED

6. Date for the next meeting

The date for the next meeting will be January 9th ,2022 @ 11:30 am.

7. Adjournment

The meeting was adjourned @ 12:53 pm.

Minutes by Chelsy McArady, December 5, 2022