

CYPRESS VIEW FOUNDATION

Minutes of the meeting of the Board of Directors held on Thursday, January 20, 2022

Present: Michelle McKenzie (Chair), Dwight Kilpatrick (Co-Chair), Chris Czember, Dan Hamilton, Darren Hirsch, Ramona Robins, Rick Armstrong (Interim Acting CAO), Chelsy McArady (HR & Workflow Manager), Myrna Cooper (Advisor to the Board)

1. Call to Order

The meeting was called to order by Michelle McKenzie (Chair) at 9:05 am.

2. Approval of the Agenda

MOTION: Moved by Dan Hamilton to approve the agenda. CARRIED

3. Approval of the Minutes

MOTION: Moved by Chris Czember to approve the minutes of the meeting of the Board of Directors held on December 16, 2021 as presented. CARRIED

4. Business Arising from the Minutes

a) A-13 Out-of-Scope Compensation and Benefits

MOTION: Moved by Ramona Robins to table discussion on Policy A-13 Out of Scope Compensation & Benefits until next Board meeting on February 17, 2022. CARRIED

b) New Board Orientation and Tour- 10:00-11:10

5. New Business

a) Financials – December 2021 Financials unavailable

b) Budget Teeoda 2022 Site Level Budget

MOTION: Moved by Ramona Robins to approve the 2022 Teeoda Site Level Budget as presented. CARRIED

6. Committee Reports

a) Finance Committee

Finance Committee meeting to take place on January 28, 2022 at 1:00 pm.

b) Policy and Board Development Committee

No meeting - nothing to report

7. Operational Reports

a) Acting CAO Report

MOTION: Moved by Dwight Kilpatrick to approve the Acting CAO Report as presented. CARRIED

b) December Occupancy Reports

MOTION: Moved by Darren Hirsch to approve the December Occupancy Reports as presented. CARRIED

8. Next Meeting Date

The next Board meeting will be February 17, 2022.

Rick and Chelsy left the meeting at 9:50 am.

9. In-Camera Session

MOTION: Moved by Chris Czember to go in-camera at 11:10 am. CARRIED

MOTION: Moved by Chris Czember to return to regular session at 11:55 am. CARRIED

MOTION: Moved by Dan Hamilton to uphold the decision made by the Management team in a letter that was sent to Sandstone Pharmacy on December 15, 2021.

MOTION: Moved by Dwight Kilpatrick to appoint a committee consisting of Ramona Robins, Dan Hamilton and Dwight Kilpatrick, to review the CAO proposed contract and job description. CARRIED

10. Adjournment

The meeting was adjourned by the Board Chair at 12:00 pm.

Minutes by Chelsy McArady, January 20, 2022

Signed: _____ Date: _____
Michelle McKenzie, Board Chair